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THIRTEENTH UNITED NATIONS REGIONAL
CARTOGRAPHIC CONFERENCE FOR
ASIA AND THE PACIFIC
Beijing, 9-18 May 1994

ADVANCE INFORMATION REGARDING GENERAL ARRANGEMENTS OF INTEREST TO THE PARTICIPANTS

1. The Thirteenth United Nations Regional Cartographic Conference for Asia and the Pacific, convened in accordance with Economic and Social Council decision 1991/222 of 28 May 1991, will be held at the Beijing International Convention Centre (BICC, 8, Beichengdong Road, Chaoyang District) in Beijing, China from 9 to 18 May 1994.

2. The Convention Centre is located in the Asian Games Village. It is 9 km south-west of Tiananmen Square and 20 km east of Beijing International Airport.

3. A National Organizing Committee has been established for the Conference. The address is:

National Organizing Committee of the Thirteenth
United Nations Regional Cartographic Conference
for Asia and the Pacific
National Bureau of Surveying and Mapping of China
9 Sanlihe Road, Baiwanzhuang
Beijing 100830, China

Tel: 486-1-8322012
Fax: 486-1-8311564

Registration

4. The Government of each participating country is requested to submit to the United Nations Secretariat a list of the members of its delegation as soon as possible. This will also help the Secretariat to make the Conference documents available to prospective participants for study before their arrival.

5. Prospective participants are requested to send to the National Organizing Committee of the Conference (see para. 3) the completed Visa Support Request form contained in annex I.

6. Adequate hotel accommodation is available in Beijing. The addresses and rates of some of the hotels are shown in annex II. Participants who wish the National Organizing Committee to make their hotel reservations are requested to complete the Hotel Reservation Request form contained in annex III and forward it to the address indicated on the form.

Documentation for the Conference

7. The procedure for dealing with the documentation for the Conference is set out in document E/CONF.87/INF/2.

Transportation

8. Owing to budgetary limitations, it will not be possible to provide transport facilities. Participants will therefore be required to make their own arrangements for attending meetings.

9. A shuttle bus service between Beijing International Airport and the Beijing Continental Grand Hotel will be arranged by the National Organizing Committee on 7 and 8 May 1994. Participants are requested to indicate on the Hotel Reservation Request form the date, flight number and time of their arrival at Beijing Airport, or to provide the National Organizing Committee with that information by fax as soon as possible.

10. Transportation will be provided for technical visits organized by the National Organizing Committee during the Conference.

Immigration requirements

11. Nationals of the following 33 countries with diplomatic or service passports do not require visas for a stay in China of up to 15 days. However, if the duration of their stay is expected to exceed 15 days, an appropriate entry visa must be obtained in advance from a Chinese diplomatic or consular mission. In any case, everyone is strongly urged to check with a Chinese diplomatic or consular mission, before leaving for China, to verify whether a visa is required.

Americas

1. Bolivia
2. Chile
3. Colombia
4. Cuba
5. Ecuador
6. Peru
7. Venezuela

Asia

8. Bangladesh
9. Cyprus
10. Democratic People's Republic of Korea
11. Islamic Republic of Iran
12. Kazakhstan
13. Lao People's Democratic Republic
14. Maldives
15. Mongolia
16. Pakistan
17. Turkey
18. Turkmenistan
19. Viet Nam

Africa

20. Seychelles

Europe

21. Albania
22. Belarus
23. Bulgaria
24. Czech Republic
25. Hungary
26. Lithuania
27. Poland
28. Republic of Moldova
29. Romania
30. Russian Federation
31. San Marino
32. Slovakia
33. Yugoslavia

12. Participants from countries other than those listed above are required to obtain appropriate entry visas from Chinese diplomatic or consular missions at the point of origin or en route prior to entering China.

13. Upon receiving the Visa Support Request form (see annex I), the National Organizing Committee of the Conference will send to participants the official invitations for applying for visas from Chinese diplomatic or consular missions.

Health

14. In general, a medical examination is not required for participants entering China.

Foreign exchange

15. Participants may bring with them into China unrestricted sums of foreign currency in the form of dollar or sterling traveller's cheques, drafts, letters

of credit or other banking instruments, which may be exchanged for Chinese currency at the prevailing bank rates. The present exchange rates, which fluctuate from time to time, are approximately as follows:

US$ 1.00 = 8.68 yuan renminbi
£ stg. 1.00 = 13.04 yuan renminbi

16. Participants may be required to declare the amount of traveller's cheques or currency in their possession on arrival at Beijing International Airport.

Airline reservations

17. A number of international airlines operate regular services to Beijing. Participants are expected to secure their return bookings prior to their departure for Beijing. If this is not possible, they are advised to make firm return bookings immediately upon arrival in Beijing, in view of the likely demand for seats at the end of the Conference. Travel services will be available at the Conference site.

Technical excursions

18. Technical excursions to cartographic departments located in different parts of China may be arranged after the Conference. Participants interested in joining such excursions may contact:

Mr. Bai Bo, Director, Division of International Cooperation
National Bureau of Surveying and Mapping of China
9 Sanlihe Road, Baiwanzhuang
Beijing 100830, China
Fax: 486-1-8311564

19. The following routes for technical excursions are recommended to participants:

1. Beijing - Xi'an - Guilin - Guangzhou (6 days)
2. Beijing - Chengdu - Kunming (6 days)

Annex I

VISA SUPPORT REQUEST

Thirteenth United Nations Regional Cartographic Conference
for Asia and the Pacific

Beijing, 9-18 May 1994

Participants are requested to complete this form and return it as soon as possible to:

National Organizing Committee of the Thirteenth
United Nations Regional Cartographic Conference
for Asia and the Pacific
National Bureau of Surveying and Mapping of China
9 Sanlihe Road, Baiwanzhuang
Beijing 100830, China
Fax: 486-1-8311564

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*Country/Organization you represent _____

_____

Surname (please print) _____

First name _____

Passport number _____ Nationality _____

Date of birth _____

Visa(s) to be issued at Chinese Embassy or Consulate General in

_____ (city, country)

Official function in Government/Organization _____

Permanent address _____

_____

Telephone _____ Fax _____

Accompanied by _____

Passport number _____ Nationality _____

Date of Birth _____

Signature _____

Date _____

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* Please delete what is not applicable.

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Annex II

HOTEL ACCOMMODATION

	Name and address	Rating	Price	Telephone number
1.	Wangfu Hotel 8 Jinyuhutong Dongchang Ou	5	US$ 240	5128899
2.	Grand Hotel Beijing 35 Dongchang anjie	5	US$ 240	5137788
3.	China Hotel 1 Jianguomen Wai, Dajie	5	US$ 240	5052266
4.	Shangri-La Hotel 29 Zizhuyuan Lu Haidian Ou	5	US$ 180	8412211
5.	Great Wall Sheraton 6A Dongchuan Beilu Chaoyang Ou	5	US$ 150	5005566
6.	Beijing Hotel 33 Dong Chang anjie	5	US$ 150	5137766
7.	Hotel New Otani Chang Fu Gong 26 Jianguomen Wai, Dajie	5	US$ 150	512555
8.	Jingguang New World Hujiafou Chaoyang Ou	5	US$ 140	5018888
9.	Kunlun Hotel 2 Xinyuan Nanlu Chaoyang Ou	5	US$ 140	5003388
10.	Jianguo Hotel 5 Jianguomen Wai, Dajie	4	US$ 130	5002233
11.	Holiday Inn Lido Hotel Jiangtai Lu Chaoyang Ou	4	US$ 110	4376688
12.	Beijing International 9 Jianguomen Nei, Dajie	4	US$ 125	5126688

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	Name and address	Rating	Price	Telephone number
13.	Hotel Beijing Toronto 3 Jianguomen Wai, Dajie	4	US$ 110	5002266
14.	Xindadu Hotel 21 Chegongzhuang, Dajie Xichang Ou	4	US$ 100	8319988
15.	Capital Hotel 3 Qianmen Dong, Dajie	4	US$ 110	5129988
16.	Peace Hotel 3 Jinyuhutong, Dongcheng Ou	4	US$ 90	5128833
17.	Continental Grand Hotel 8 Beichen Donglu, Ardingmenwai	4	a/	4915588
18.	Fragrance Hill Hotel Park, Haidian Ou	4	US$ 70	2581766
19.	Zhongyuan Hotel 16A Zaojunmiao Haidian Ou	4	US$ 85	8318888
20.	Xiyuan Hotel 5 Erligou Haidian Ou	3	US$ 90	6313388
21.	Olympic Hotel Baishiqiao Lu Haidian Ou	3	US$ 80	8316688
22.	Trade Hotel 1 Jianguomen Wai, Dajie	3	US$ 86	5052288
23.	Liangmahe Hotel 8 Dongsanhuan Bei Lu, Chaoyang Ou	3	US$ 80	5016688
24.	Beijing Yanshan Hotel 56 Haidian Lu	3	US$ 70	2563388
25.	Taiwan Hotel 5 Jinyuhutong Dongchang Ou	3	US$ 75	5136688
26.	Exhibition Centre Hotel 135 Xizhimen Wai	3	US$ 70	8316633

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	Name and address	Rating	Price	Telephone number
27.	City Hotel 4 Gongti Donglu Chaoyang Ou	4	US$ 75	5007799
28.	Media Hotel 12B Fuxing Lu	3	US$ 70	8514422

Note: The rates quoted above cover the cost of the room and a service charge. Meals are extra and are subject to a 10 per cent service charge. Hotel room rates are subject to change without prior notice.

a/ The National Organizing Committee has arranged special rates at the Continental Grand Hotel (four star), which is located near the Beijing International Convention Centre. Rates per room/suite with a maximum occupancy of two persons are as follows:

Standard room	US$ 60 per room
Suite	US$ 110 per suite
Luxury suite	US$ 180 per suite

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If a hotel reservation is required, please indicate the preferred hotel and dates of arrival and departure on the Hotel Reservation Request form (see annex III). Since reservations will be made on a first-come, first-served basis, an early reservation will help to obtain the exact accommodation required.

Annex III

HOTEL RESERVATION REQUEST

Thirteenth United Nations Regional Cartographic Conference
for Asia and the Pacific

Beijing, 9-18 May 1994

NAME _____
(if accompanied by spouse, please specify)

ADDRESS _____

_____

_____

FAX _____

TELEPHONE _____

ARRIVAL DATE _____

ARRIVAL TIME AND FLIGHT NUMBER* _____

EXPECTED DEPARTURE DATE _____

PREFERRED HOTEL _____

TYPE OF HOTEL ACCOMMODATION REQUIRED FOR PERIOD OF STAY

From _____ (date) to _____ (date)

(Delete whichever is not applicable)

(a) Standard room

(b) Suite

(c) Luxury suite

Signature _____

Date _____

This form should be completed and forwarded as soon as possible to the following address:

Mr. Bai Bo, Director of International Cooperation
National Bureau of Surveying and Mapping of China
9 Sanlihe Road, Baiwanzhuang
Beijing 100830, China
Fax: 486-1-8311564

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* If you are unable to provide arrival time and flight number at present, it is requested that this information be sent by fax to the address given above as soon as available.